

# *Forest Charter School*

470 Searls Avenue  
Nevada City, CA 95959

## **Monthly Charter Council Meeting Agenda August 25, 2015**

**5:30 p.m. Regular Session  
470 Searls Avenue  
Room 7, Sequoia  
Nevada City, CA 95959**

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| Dan Thiem, Chair<br>Katia Hull, Parent Representative<br>Kaleen Ojeda-Chatigny, Parent Representative<br>Jean Watson, Parent Representative<br>Ruthanne Buckley, Community Representative<br>Davia Pratschner, Student Representative<br>Alex Torres, ST Representative<br>Dave Stanger, ST Representative |
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### ***AGENDA:***

- 1. Call To Order**
- 2. Pledge of Allegiance**
- 3. Action: Approval of Minutes**  
(E-Attachment A)  
Should the Council approve the Minutes of the May 26, 2015 meeting?
- 4. Action: Adoption of the Agenda**  
(E-Attachment B)  
Should the Council approve the Agenda for the August 25, 2015 meeting?
- 5. Discussion: Other**

This is an opportunity for members of the audience to address the Council on non-agendized items. Agendized items may be either addressed at this time or when the items come up for discussion. The Council cannot discuss or take action on non-agendized items tonight, but items may be agendized at a later Council meeting for discussion and/or action. Public comments are limited to five minutes.

**6. Information/Action: Charter Council Community Member Appointment—Dan Thiem**

Should the Council approve the appointment of Ruthanne Buckley as Community Representative for the 2015/16 school year?

**7. Information : Retiring Members—Dan Thiem**

- Dan will thank the retiring Council members, Gina Holbrook and Sarah Rongey.

**8. Information : 2015-16 Elected Council Members—Dan Thiem**

Dan will introduce to the Council the newly elected members of the 2015-16 Charter Council:

- Parent Representatives Jean Watson and Katia Hull
- ST Representative Alex Torres
- Student Representative Davia Pratschner
- Peter will give a brief overview of the Brown Act (hand-out)
- Binders
- Form 700

**9. Information/Action: Budget—Debbie Carter**

(E-Attachment C)

- Debbie will provide an overview of the 2015-16 Adopted Budget, LCAP tracking and cash flow.

**10. Information/Action: 45 Day Budget Revise—Debbie Carter**

(E-Attachment D)

Should the Council approve the 45 Day Revise to the 2015/16 budget?

**11. Discussion/Action: Honoring Process for Retiring Staff—Alex Torres**

- Alex will discuss with the Council setting a process to honor retiring staff.

**12. Information: Student Achievement – BJ Hatcher**

- BJ will report on the CAHSEE results.
- BJ will report on the current status of the CAHSEE exams.

**13. Information/Action: Conflict of Interest Policy Re-Approval —Peter Sagebiel**

(E-Attachment E)

Should the Council re-approve the Conflict of Interest Policy for the 2015-16 school year?

**14. Information/Action: Liability Insurance Contract—Debbie Carter**

Should the Council approve the 2015/16 liability insurance contract?

**15. Information/Action: New Hires—Debbie Carter**

Should the Council approve the new FCS hires: STs Mindy Adams and Tina Cook and office staff Jeremy McReynolds?

**16. Information/Action: Resolution for Warrants—Debbie Carter**

Should the Council approve the Resolution for Warrants that will remove Kelli Foster and add Jeremy McReynolds?

**17. Information: LCAP Update —Peter Sagebiel**

- Peter will update the Council on the FCS Local Control Accountability Plan (LCAP).

**18. Information/Action: Safety Plan Updates—Peter Sagebiel**

Should the Council approve the updates to the FCS Safety Plan.

**19. Information: SB277—Peter Sagebiel**

- Peter will review with the Council the new bill put in place regarding immunizations.

**20. Information: Network Upgrades—Peter Sagebiel**

- Peter will update the Council on the recent network upgrades to the FCS learning centers.

**21. Information: Truckee Learning Center Facility—Janice Eggers & Peter Sagebiel**

- Janice and Peter will update the Council on the recent changes made at the Truckee learning center facility.

**22. Discussion: Director's Evaluation Committee—Dan Thiem**

- Dan will review the process of the Director's Evaluation and discuss setting up the committee.

**23. Information/Action: A & B may be considered for Consent Agenda –Debbie Carter**

(E-Attachment F)

- Should the Consent Agenda be approved?
  - A) New Contracts
  - B) Warrants

**24. Information: Director's Update –Peter Sagebiel**

- High School Graduation
- 8<sup>th</sup> Grade Graduations
- Back to School Events
- Enrollment
- Retiring ST: Eleni Cardona
- New Supervising Teachers (STs), Office Staff and Special Ed Staff: Mindy Adams, Tina Cook, Grace Medeiros and Jeremy McReynolds
- School Theme
- Office Team Building Day
- Staff Team Building Day (Truckee)
- ACSA-Executive Council
- Newsletter Format
- Science Rooms
- Other

**25. Information: Future Agenda Items**

- Foundation Report (as needed)
- Action Plan Update (as needed)
- Energy Plan Update (as needed)
- Student Achievement (BJ)
- One-Time Funds (Peter and Debbie)
- Sierra College Policy Update
- Classified Job Descriptions

**26. Information: Reminder of Future Meetings**

Set 2015/16 meeting dates. **Please remember to bring your calendars!**

Proposed Dates: **2015**—9/15; 10/20; 11/10\*\*; 12/15

**2016**—1/19; 2/23; 3/15 OR 24; 4/19; 5/17 OR 24 \*\*; 6/7

\*\*Budget Meetings

**27. Action: Adjourn**

**Contracts to be approved: (August, 2015)**

**Hourly:**

|             |           |  |
|-------------|-----------|--|
| Ayala, Mike | \$2500.00 | Custodian/Maintenance                    |
| Dixon, Erin | \$6616.00 | Supervised Activities and Office Support |